

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD**  
**MEETING MINUTES**  
**March 25, 2016**

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on March 25, 2016, at 10:00 a.m.

**MEMBERS PRESENT**

Tammy H. Natof, Chair  
Stephen Wood  
Cynthia Blackledge  
Stephen Foreman, Vice Chair

**OCCUPATIONS AND PROFESSIONS STAFF**

Amy Parker, Board Administrator  
Larry Brown, Executive Director

**MEMBERS ABSENT**

Allan Allday  
Scott Brinkman  
Anne Gregory

**BOARD ATTORNEY**

Ryan Halloran, Office of Attorney General

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**CALL TO ORDER**

Tammy H. Natof, Board Chair called the meeting to order at 10:23 a.m.

**MINUTES**

A motion was made by Stephen Wood to approve the minutes of the February 26, 2016 regular meeting. Motion, seconded by Cynthia Blackledge, carried.

**FINANCIAL REPORTS**

The Board reviewed the financial statement through February 2016. The Board inquired about an allotment increase. Larry Brown advised he would discuss this with Susan Ellis. No further action was required.

**REPORT FROM O&P**

Larry Brown gave a brief introduction and described some of the upcoming goals for O&P. No further action was required.

**LICENSURE STATUS REPORT**

The Licensure Status Report dated March 18, 2016 was reviewed.

Behavior Analyst – 137  
Assistant Behavior Analyst – 7  
Temporary Behavior Analyst – 4  
Temporary Behavior Analyst Assistant – 0  
Total number of active licenses – 148

## **NEW BUSINESS**

The Board discussed incorporating a regulation to set an amount for per diem as referenced in the statutes. After deliberating, Stephen Foreman motioned for the Board to approve Ryan Halloran to draft a regulation incorporating \$100.00 per diem for board members. The motion, seconded by Stephen Wood, carried.

## **OLD BUSINESS**

The Board briefly revisited their discussion regarding insurance mandates and ABA coverage. No further action was required.

The Board discussed the Healthcare Workforce Initiative and determined there was nothing further required of the Board at this time.

## **APPLICATIONS REPORT**

The Application Committee made the following recommendations:

**Licensed Behavior Analyst – Approved:** Kristina Frank-Nix, Erin Moreschi, and Allison Van Meter

**Licensed Behavior Analyst – Deferred:** Bailey Robinson

**Licensed Associate Behavior Analyst – Approved:** None.

**Temporary Licensed Behavior Analyst – Approved:** None.

**Temporary Licensed Behavior Analyst – Deferred:** Melissa Kontarovich

**Temporary Licensed Assistant Behavior Analyst – Approved:** None.

**Licensed Behavior Analyst Renewals – Approved:** Shamima Akhter, Joyce Colwell, Meredith Gardner, and Tamar Robinson.

**Licensed Associate Behavior Analyst Renewals – Approved:** None.

A motion was made by Stephen Wood to approve the recommendations of the Application Committee. Motion, seconded by Cynthia Blackledge, carried.

## **COMPLAINT COMMITTEE**

Stephen Foreman motioned for the Board to approve initiating an investigation for complaint 16-001 if deemed appropriate by the board attorney. The motion, seconded by Cynthia Blackledge, carried.

Stephen Foreman motioned for the Board to approve offering a proposed settlement to include three stipulations for complaint 13-001. The motion was seconded by Cynthia Blackledge. Upon discussion, Stephen Foreman motioned to amend his original motion to include the option for the board's counsel to negotiate terms of the settlement offer. Stephen Wood seconded the motion and it carried.

**LEGAL COUNSEL**

Ryan Halloran advised that the Attorney General's office will be hiring an additional attorney to fill the recently vacant position from Michael Head's departure.

**APPROVAL OF TRAVEL**

A motion was made by Stephen Foreman to approve travel for all eligible members attending today's meeting. The motion, seconded by Cynthia Blackledge, carried.

**ADJOURN**

Stephen Foreman made a motion to adjourn at 12:02 p.m., having no further items of discussion. The motion, seconded by Stephen Wood, carried.

**Minutes prepared by Amy Parker  
March 29, 2016**